Getting Started with Offline Mode

With **Offline Mode**, you can administer assessments without an internet connection. The *Riverside Score®* assessment platform uses a browser-based function to save your work as you go. Once your computer connects to the internet, your data will automatically sync to our secure servers. This guide will walk you through the steps needed to set up your devices for offline administration.

What You'll Need:

- A **computer** (examiner device) with a modern web browser and Bluetooth capability.
- An **iPad** (examinee device) running iOS 16 or higher.
- **Internet access** for one-time download of necessary apps and to download test assignments to administer in offline mode.
- An Apple **App Store account** (an app to enable Bluetooth communication while testing offline must be downloaded)

Browser Requirements

To ensure compatibility and a smooth experience:

- On the **computer,** you'll need to use a current version of **Chrome** or **Edge** to install the Riverside Score shortcut for offline access.
- On the **iPad**, **Safari** (version 16 or later) is required.

Step 1:
Set Up Your Computer (Examiner Device)

One-time Setup:*

1. **Navigate to:** https://riversidescore.com
2. **Download the browser app shortcut:**
   - At the top, right of the browser address bar, click on the app icon.
     ⬇ - Chrome App Install Icon   ⊞ - Edge App Install Icon
   - Click **Install** when prompted. Pin the Riverside Score app to your taskbar for easy access.
3. This app shortcut ensures fast access to the platform—even when offline.

📌 **IMPORTANT NOTE**	Make sure to open Riverside Score through this shortcut when working offline or bookmark riversidescore.com to access the software in Offline mode.

Step 2:
Set Up Your iPad (Examinee Device)

Low Energy Bluetooth (LE-BLE) is used to create a secure connection between the computer and iPad when working offline. An app from the Apple App Store must be downloaded on the iPad to enable the devices to communicate.

One-time Setup:

1. Open the Apple App Store on the iPad.
2. Search for **Riverside Score Offline**.
3. Download and install the app.
4. Open the **Riverside Score Offline** app to activate its permissions.
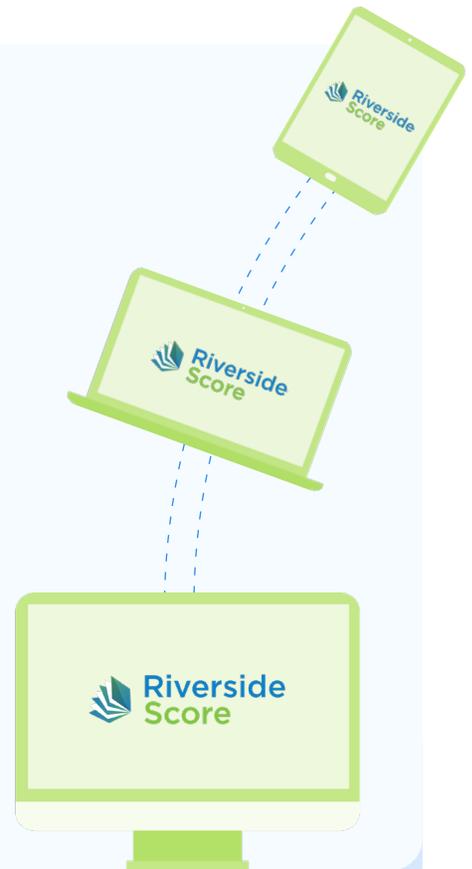
📌 **IMPORTANT NOTE**	The examinee iPad must have this **Riverside Score Offline** app installed and open for offline sessions to work

*After initial installation, updates to the app may be required.

Important Reminders:

- Ensure Bluetooth is turned on for both devices.
- While the computer is connected to the internet, download test assignments that will be tested offline.
- Ensure the **Riverside Score Offline** app remains open on the iPad during the session.
- Data will sync automatically when an internet connection is available again.
- The same device and browser used to download a test assignment must be used when administering offline.
- WJ V tests should not be administered online or offline in a Chrome Incognito window or Edge InPrivate window.

Need Help?

If you need assistance, please reach out to our support team.

Tel: 800-323-9540

Customer Support Hours:
Monday - Friday
7 A.M. - 4 P.M. Central Time

All other inquiries can be sent to:
inquiry@service.riversideinsights.com

Offline Mode provides flexibility, reliability, and uninterrupted testing. Get set up today and experience the freedom of testing anywhere.